Position Posting
Minnesota Department of Natural Resources, Division of Forestry
Job Class: Natural Resource Forestry Specialist

Who May Apply: Open to all qualified job seekers
Date Posted: 02/24/2016
Closing Date: 03/22/2016
Work Shift/Work Hours: Day Shift
Days of Work: Normally Monday - Friday
Travel Required: Occasional travel may be required depending on work assignments.
Salary Range: $18.20 - $26.33/hourly; $38,002 - $54,977/annually
Classified Status: Classified
Employment Condition: Full Time Unlimited
FLSA: Exempt

PLEASE NOTE: THIS POSTING WILL BE USED TO FILL UP TO 20 VACANCIES THROUGHOUT THE STATE OF MINNESOTA, IN THE NATURAL RESOURCE FORESTRY SPECIALIST CLASS FOR THE NEXT 12 MONTHS.

Job Summary

Natural Resource Forestry Specialists perform professional level program support by implementing Division of Forestry Programs. Complete field assignments and special administrative assignments in all aspects of Department operations at the forestry Area administrative level. Division of Forestry Programs include State Land Management, Resource Protection, Cooperative Forest Management, Forest Resource Information and Planning, Nursery and Tree Improvement, and Administrative & Technical Support.

State Land Management Program: Implement state forest management policy and procedure. Manage and develop forest resources; appraise forest resources for harvest; design harvest systems and regulations for timber sales; mark timber sale boundaries; administer state timber sales; measure cut forest products; and inspect state leases. Communicate department policies, procedures and regulations to the public.

Cooperative Forest Management Program: Implement cooperative forest management policy and procedure. Assist non-industrial forest woodland owners with the stewardship of their lands by providing forest management assistance and advice. Communicate department policies, procedures and regulations to the public.

Resource Protection Program: Implement forest resource protection policy and procedure. Collect fire weather information; extinguish wildfires; and enforce natural resource protection statutes. Communicate department policies, procedures and regulations to the public.

Forest Resource Information and Analysis Program: Implement forest resource information and analysis policy and procedure. Measure state and county administered lands following Department of Natural Resources Cooperative Stand Assessment (CSA) Program policy and procedure; collect and record forest resources information.

Formal Training: As assigned.

Operational Support: Direct the work of technicians, laborers, temporary crews, and contractors.

Minimum Qualifications:

Note: Work hours are subject to change based on work needs; hours of work and days off may vary and includes weekends, evenings and holidays. Occasional travel may be required depending on work assignments.
*Bachelor of Science Degree in Forest Science/Management (or a closely related field of academic study) from a university program accredited by the Society of American Foresters, or comparable accrediting institution, or current Society of American Forester status. Degree/status must be received by July 15, 2016.

*Knowledge of scientific principles involved in forest resource management sufficient to administer and implement appropriate management practices. This may include: Plant physiology; dendrology; silviculture; soil science; biology; botany; geology; entomology; forest ecology and meteorology.

*Knowledge of forestry ecosystem management science, timber harvesting, forest regeneration and timber stand improvement practices, forest survey and data collection and analysis techniques using statistical methods, forest road design and building, fire science, forest plant and shrub identification and safety practices.

*Knowledge of remote sensing and GIS tools/products.

*Knowledge of forest mensuration, economics and survey and appraisal techniques sufficient to carry out assigned programs.

*Knowledge of Wildlife species and their habitat needs sufficient to prescribe, conduct and evaluate management activities.

*Knowledge of fire management techniques sufficient to understand the role of fire in forest ecosystem management.

*Knowledge of recreation management sufficient to develop and manage a variety of recreation facilities.

*Knowledge of wood marketing and utilization sufficient to promote sound and efficient use of forest resources.

*Knowledge of statistics sufficient to ensure the accurate collection and interpretation of forest data.

*Human Relation skills sufficient to work with internal and external clients, DNR staff, special interest groups, loggers, forest product industry staff and general public, in a variety of situations.

*Skill in the use of forestry instruments, equipment and techniques sufficient to perform duties.

*Ability to communicate orally and in written form sufficient to clearly convey information on forest management practices to the general public, special interest groups and other department employees.

*Ability to set priorities and efficiently manage time.

*Ability to accomplish tasks and obtain results even under difficult circumstances.

*Ability to learn and adapt to changing circumstances

*Requires an unrestricted Class D Driver's License: a single unit vehicle with a gross vehicle weight of less than 26,000 pounds. This is a basic driver's license. Operators may also tow vehicles/trailers as long as the gross combination weight does not exceed 26,000 pounds.

Preferred Qualifications:

- Knowledge of Department and Division policies, procedures and operating guidelines and State of Minnesota statutes pertaining to natural resources management.
- Ability to implement public responsiveness techniques.
- One year or more of forest management experience equivalent to a NR Forestry Specialist.
Physical Requirements

Requires occasionally lifting articles such as 50-pound bags of feed maximum and frequently lifting and/or carrying objects such as heavy tools and file boxes. This job may require walking or standing to a significant degree on rough terrain or may involve sitting most of the time with pushing and pulling of arm and/or leg controls.

Additional Requirements

This position requires an unrestricted Class D Driver's License with a clear driving record.

It is policy of the Department of the Natural Resources that those offered employment submit to a background check prior to employment. All job offers are contingent upon passing the following components:

1. Criminal history check
2. Driver's license history
3. Reference checks

Why Work For Us?

GREAT BENEFITS PACKAGE! The State of Minnesota offers a comprehensive benefits package including low cost medical and dental insurance, employer paid life insurance, short and long term disability, pre-tax flexible spending accounts, retirement plan, tax-deferred compensation, generous vacation and sick leave, and 11 paid holidays each year.

How to Apply

Go to the State of Minnesota careers website at: http://www.mn.gov/mmb/careers/

Scroll down to the blue “External Applicants” heading, and click on the green “get started” button. At the Job Search page, enter “NR Forestry Specialist” into the keyword box and click on the search button. Scroll down to the hyperlink for “NR Forestry Specialist – 3260” and click on it, which brings you to the online job posting for the position. Click “Apply” at the bottom of that page and submit an application/resume that clearly describes how you meet the qualifications listed above. If you are unable to apply online, please contact the job information line at 651.259.3637.

For additional information about the application process, go to http://www.mn.gov/careers.

ALSO: PLEASE SUBMIT YOUR TRANSCRIPT(S)-(UNOFFICIAL ACCEPTABLE) FOR DEGREE LISTED IN THE "MINIMUM QUALIFICATIONS" SECTION OF THIS POSTING. WHENSENDING YOUR TRANSCRIPT INCLUDE DATE OF GRADUATION OR EXPECTED DATE OF GRADUATION. SUBMIT YOUR TRANSCRIPT(S) BY EMAIL to Keith Jacobson, keith.jacobson@state.mn.us.

Contact: If you have questions about the position, contact Keith Jacobson at keith.jacobson@state.mn.us or 651.259.5829

AN EQUAL OPPORTUNITY EMPLOYER

The State of Minnesota is an equal opportunity, affirmative action, and veteran-friendly employer. We are committed to providing culturally responsive services to all Minnesotans. The State of Minnesota recognizes that a diverse workforce is essential and strongly encourages qualified women, minorities, individuals with disabilities, and veterans to apply.

We will make reasonable accommodations to all qualified applicants with disabilities. If you are an individual with a disability who needs assistance or cannot access the online job application system, please contact the job information line at 651.259.3637 or email careers@state.mn.us. Please indicate what assistance you need.